

Rainham Mark Grammar School

Headteacher: Alan Moore, BSc, ARCS

Pump Lane, Gillingham, Kent, ME8 7AJ.

Telephone: 01634 364151

www.rainhammark.com

Email: office@rmgs.org.uk

11 September 2019

Parents of Year 7

Dear Parent/Carer

Although this school year has only just begun we already have to turn our thoughts to next year and to the students who will join us then. Next month we will be holding two Open Days on **Thursday 10 October and Saturday 12 October**. The best advertisement for Rainham Mark is not the buildings or the teachers but our students and we hope we can rely on your support as always on these two days.

On Thursday 10 October, lessons will finish at 12.40pm when students will be free to go home (although if this would cause a problem they can be usefully employed in school): they will return to school at 4.30pm for the Open Evening. The school canteen will be open at break time as usual on that day but there will be no canteen service at lunchtime.

Due to safety reasons and to avoid dangerous congestion immediately outside the school, the following arrangements have been made for your child:

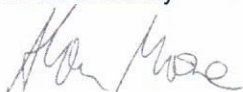
- Year 7 students: if driving, we ask that parents drop students off at either Begonia Avenue (Pump Lane end) or the bottom of Pump Lane/junction of Beechings Way at 4.30pm or any other drop off point that is well away from the school.
- Staff and senior students will escort students to the pick up points at 6.30pm. Again, when collecting students at 6.30pm, we ask that parents do the following:
 - Forms A, B, F and L should be collected from Begonia Avenue
 - Forms P, N, R and S should be collected from the bottom of Pump Lane/junction of Beechings Way. Again, if you would like your child to meet you at any other pick up point and are happy for them to walk to it alone, please indicate below.
 - If an older sibling is meeting a Year 7 student at 7pm, the Year 7 may wait in the upper gym until that older sibling arrives at 7pm. They can then make their way home together.
 - Please indicate on the reply slip below and return to your child's Form Tutor by **Friday 20 September 2019**.

Friday 11 October will be a Staff Development Day: Students will not be required to attend school during normal working hours on that day. Instead we would like them to come to school on Saturday 12 October between 9.30am and 11.30am.

We hope you will do all you can to let your child attend on the Thursday evening and the Saturday morning. If you should have an **unavoidable** prior commitment, please send a letter informing us as soon as possible, by **Friday 20 September at the latest**. We hope that the vast majority of our students will be able to help us. To let us know you have received this letter please return the reply slip below to your child's Form Tutor.

Thank you for your help.

Yours sincerely



Mr A Moore
Headteacher

PS: If you have any friends, relatives, or neighbours who have children in their last year of primary school please do encourage them to come along.

The times for visitors are:

Thursday 10 October: 5.00 pm - 7.00 pm - Headteacher's presentation at 5.30pm and 7.00pm

Saturday 12 October: 10.00 am – 11.30 am - Headteacher's presentation at 11.30am

REPLY SLIP – return to your child's Form Tutor by Friday 20 September 2019:

Pupil's Name _____ Form: _____

| | Please circle appropriate reply | |
|-------------------------------------------------------------------------------------|---------------------------------|----|
| I have received the letter about arrangements for 10, 11 and 12 October. | Yes | No |
| My child will be met at Begonia Avenue at 6.30pm | Yes | No |
| My child will be met at the bottom of Pump Lane/junction of Beechings Way at 6.30pm | Yes | No |
| My child will be met at another pick up point well away from school | Yes | No |
| My child will walk home unaccompanied | Yes | No |
| My child will wait with their siblings in the Upper Gym and leave the site together | Yes | No |

Signed: _____ parent/guardian